

New Orleans City Park Part-time Job Vacancy Notice: Oscar J. Tolmas Center Tolmas Center Attendant



New Orleans City Park is seeking a part-time Tolmas Center Attendant for the Oscar J. Tolmas Center, entrance to the New Orleans Botanical Garden and Storyland.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provides first-rate customer service by directing all visitors and calls to the Oscar J. Tolmas Center.
- Is knowledgeable of all Park activities and events, and is able to relay that information to guests.
- Sells admission tickets and bands, memberships and season passes, concert tickets, educational programs, photo permits, and Garden gift shop merchandise.
- Stocks and refresh Garden gift shop and Tolmas Center merchandise as well as printed information station
- May be required to work most weekends and holidays.

EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED); or one to three months related experience and/or training or equivalent combination of education and experience.
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization

*You may apply in person at the City Park Administration Building, located at 1 Palm Dr., Monday through Friday, from 8AM to 4PM, or you can email your cover letter and resume to hr@nocp.org.